

FACULTY ADVISOR WRITING LETTER OF RECOMMENDATION:

NAME: _____

POSITION: _____

EMAIL ADDRESS: _____

PLEASE SUBMIT ALL MATERIALS IN PDF FORMAT

1. Complete application form and submit to Scholarships@FinchCollege.org.
2. Faculty Advisor must submit PDF letter on college letterhead to SCHOLARSHIPS@FINCHCOLLEGE.ORG attesting to the student's successful studies and expected graduation. This is a most important aspect of your application.
3. Submit a current transcript that demonstrates completion of 100 plus credits and pre-registration of the final semester.
4. A fifty-word narrative of your experience in a four-year college and how the scholarship enriched your studies and your life.
5. Planned date of graduation.
6. Student is to advise the organization upon her graduation.

THE STUDENT IS RESPONSIBLE TO INITIATE THIS FORM.

ALL MATERIALS SUBMITTED BECOME PROPERTY OF THE FINCH COLLEGE ALUMNI ASSOCIATION FOUNDATION TRUST AND MAY BE USED FOR BROCHURES, NEWSLETTERS AND PUBLICITY FOR THE FINCH COLLEGE SCHOLARSHIP PROGRAM.

DEADLINE: THE BEGINNING OF HER FINAL SEMESTER OF THE FOUR-YEAR COLLEGE.

A STUDENT MAY EXTEND THE FINAL GRADUATION DATE OF THE 4-YEAR COLLEGE A MAXIMUM OF FOUR YEARS FROM THE DATE OF THE ORIGINAL SCHOLARSHIP.

**Finch College Alumni Association Foundation Trust
954 Lexington Avenue, #183**

New York, NY 10021